Harassment / bullying of any type has no place in the school building, on school grounds, or at school sponsored functions. Harassment may include but is not limited to sexual harassment, racial harassment or harassment because of physical condition or disability. It may also include but is not limited to hostile, demeaning, or intimidating behavior or conversation. Bullying is defined as the act of one or more individuals intimidating one or more individuals through verbal, physical, mental, or written interactions.

Rugby Jr. / Sr. High School maintains a firm policy prohibiting all forms of harassment. All persons are to be treated with respect and dignity. Harassment will not be tolerated and will be grounds for disciplinary action up to and including suspension or expulsion of students, and termination for employees.

Complainant ________________________________

Date of Alleged Incident(s) ________________________________

Name of person(s) you believed harassed you ________________________________

List any witnesses that were present:
___________________________________________________________________________
___________________________________________________________________________
___________________________________________________________________________

Where did the incident(s) occur?
___________________________________________________________________________
___________________________________________________________________________

Describe the incident(s) as clearly as possible, including such things as: what force, if any, was used; any verbal statements (i.e., threats, requests, demands, etc.); what, if any, physical contact was involved; what did you do to avoid the situation, etc. (Attach additional pages if necessary.)
___________________________________________________________________________
___________________________________________________________________________
___________________________________________________________________________
___________________________________________________________________________
___________________________________________________________________________
___________________________________________________________________________

This complaint is filed based on my honest belief that __________________________ has harassed me. I hereby certify that the information I have provided in this complaint is true, correct and complete to the best of my knowledge and belief.

_________________________  __________________
Complainant Signature  Date

Received by: ________________________  ____________